

The Gap Chess Club Incorporated

Minutes of the Annual General Meeting

Date: 12 December, 2008

Place: Room B6, The Gap State High School

The meeting commenced at 8:06pm.

Present

In person: Andrew Robinson, Mark Taylor, Cameron De Vere, Ray Adams, Nathan Shaw

By proxy: Greg Colwell, Peter Ford, Phillip Kirkman

Apologies

Nil

Previous Minutes

The minutes of the previous annual general meeting and the special general meeting (held on 25 Jan and 2 Feb) were accepted.

Proposed: Andrew Robinson. Seconded: Mark Taylor. Accepted with no objections.

Voting

It was agreed that all present at the meeting were current financial members of the club and therefore eligible to vote on matters at this AGM. Three proxies were accepted, all made in favour of the chairman. Voting directions to the chairman were attached to one of the proxies.

Management committee reports

President's report

Andrew Robinson gave a verbal summary. He said that the club had maintained a stable administration, membership level and tournament structure during 2008. In recent weeks there have been fluctuations in attendance, but this is to be expected. The long term view is that the club is doing well as a community based organisation, and will continue offering the same predictable services to its members.

Proposed: Nathan Shaw. Seconded: Ray Adams. Accepted.

Secretary/Treasurer's report

Mark Taylor gave a verbal summary and presented the financial statements. He said that the club has done well to maintain viability while offering members low costs in terms of membership fees, tournament fees and night fees. Mark observed that there has been a small loss of \$470 this financial year and explained that is attributable to depreciation of assets.

Mark noted that there is a financial risk to the club if the rent rises and said that the club is fortunate to be able to rent premises from the school for \$20 per week.

Mark said that the auditors had provided two qualifications to their audit:

1. Net receipts should be banked and the account reconciled at least monthly to verify transactions in a timely manner
2. Minutes of all meetings should be submitted for the audit review.

Cameron De Vere queried whether the club should raise tournament fees should rise in 2009. Mark replied that the club presently has over \$2000 in the bank, so this is not a necessary measure as it is not intended for the club to run like a profit making enterprise.

Proposed: Andrew Robinson. Seconded: Cameron De Vere. Accepted.

Tournament Director/DOP Report

Andrew Robinson gave verbal summary. The following points were noted:

- All tournaments were successfully completed
- The club's four major tournaments were won by different people
- It was recommended that the tournament schedule remain unchanged in 2009.
- There were no notable controversies during the tournaments.

Proposed: Mark Taylor. Seconded: Nathan Shaw. Accepted.

Publicity Officer

Andrew Robinson stated that Tony did a good job this year in providing regular columns for the *Western Echo*, a newspaper distributed in The Gap and neighbouring suburbs.

Proposed: Mark Taylor. Seconded: Nathan Shaw. Accepted.

Proposal to create new position

Mark Taylor gave a summary of what the role of secretary and treasurer entails. He said that he would not be seeking re-election to the roles of secretary and treasurer for 2009. However he is happy to assist whoever is elected into these positions.

The following motion was put to the meeting:

"A new position should be created on the management committee for the role of *Assistant secretary/treasurer*. The person occupying this position must be prepared to assume responsibility for the treasurer and/or secretary roles if necessary."

Proposed: Andrew Robinson. Seconded: Ray Adams. Accepted unanimously.

Election of office bearers for 2009

All positions were declared vacant and the following office bearers were elected.

President: Andrew Robinson

Vice-President: Nathan Shaw

Secretary: Greg Colwell

Treasurer: Greg Colwell

Assistant Secretary/Treasurer: Mark Taylor

Tournament Director/Arbiter: Andrew Robinson

Public Relations Officer: Tony Howes

Equipment Officer: Peter Ford

Catering Officer: Greg Colwell

CAQ Delegate: Andrew Robinson

All positions nominated by Ray Adams and seconded Cameron De Vere.

All positions elected unopposed.

Appointment of Auditor

Greg Garvey (Chartered Accountant, GTM Solutions Pty Ltd, 66 Mungarie Street Keperra) was nominated as the club's auditor.

(nominated Mark Taylor, seconded Andrew Robinson). Carried.

Appointment of Honorary Solicitor

Nathan Shaw accepted the nomination to be honorary solicitor for the club.

(nominated Mark Taylor, seconded Andrew Robinson). Carried.

General business

Vote of thanks to Mark Taylor

Andrew proposed a vote of thanks to Mark Taylor for the great work he had done to assist the club in moving its finances into the digital age, and also for the reliable manner in which he had performed his role as club treasurer over the past three years. Mark was apply his experience from his life outside chess to the treasurer role in particular and his commonsense approach ensured that others remained realistic about the ambitions of our community-based club.

Comments of tournament structure in 2008

Mark commented that the flexible nature of the tournaments worked well for him. Nathan said that he would be unable to attend the tournaments if these were more rigidly scheduled, and said he knew of other club members in a similar position to his. Nathan also commented that he thought the innovation of conducting the lightning tournament over two Friday nights worked well this year.

Meeting closed at 8:34pm.